



Protected A (when completed)

In accordance with the *Traffic Safety Act (TSA)* and *Operator Licensing and Vehicle Control Regulation*, when making an application for a motor vehicle service, the Registrar of Motor Vehicle Services will collect specific personal information to confirm the identity and eligibility of an individual for motor vehicle services and for motor vehicle records held by Motor Vehicles in the administration of the *TSA*. Information and numbers from personal documents recorded on this form are not copied to any other Motor Vehicle database and serve as a source of information should a future investigation into your service be required (i.e. identity theft). Questions about the collection of your personal information can be directed to Alberta Registries, Box 3140, Edmonton AB T5J 2G7 or 780-427-7013, toll free 310-0000 within Alberta.

This application is to be used for passenger vehicle and motorcycle mail-in registration renewals when there are no changes required to your vehicle registration (e.g. change of address) and no outstanding fines. If there are any changes required to your vehicle registration or any outstanding fines you **cannot** use the mail-in renewal option. It is recommended that you should only use the mail-in renewal option if your registration **expires in 30 days or more** to allow time for mailing. If your registration will expire in less than 30 days, we recommend that you renew your registration in person at a registry agent office.

Registrant(s) Information (must match your current vehicle registration)

Name of Registrant or Legal Entity Name

MVID (from your certificate)

Additional Registrant (if applicable)

Mailing Address

City or Town

Province

Postal Code

Vehicle Information

Licence Plate Number

Vehicle Make and Model

Current Odometer Reading (optional)

Vehicle Identification Number (VIN)

Registration Number (from your current registration certificate)

☐ By checking this box I hereby confirm that there have been no changes to my vehicle information or my registrant information since my last registration.

Insurance Certification and Declaration (must be completed for renewal to be processed)

I/We the undersigned in making application for registration of the vehicle described hereon declare that to the best of our knowledge all information shown on this form for the purpose of registering this vehicle are correct in every aspect. I/We further declare that the motor vehicle described hereon is insured under a policy covering public liability and property damage in accordance with Part 7 of the *Insurance Act*.

Insurance Company

Agency

Policy Number

Expiry Date yyyy-mm-dd

Date yyyy-mm-dd

Signature of Registered Owner

Signature of Additional Registrant (if applicable)

Payment - Cheque or Money Order ONLY

A \$25.00 service fee is charged for all NSF or returned payments. It is considered fraudulent to obtain a government issued document without payment. All fraudulent payments will be investigated. **Postdated cheques will not be accepted.** Payment is non-refundable.

For vehicle registration fees for passenger vehicles and motorcycles, please visit alberta.ca

Cheque or Money Order payable to **Registry Connect Co-op**

Amount Enclosed:

Submission

If your registration expires in more than 30 days and there are no changes required, the fully completed form along with the cheque or money order must be mailed to:

Registry Connect Co-op
Suite 207, 236 91 ST SW
Edmonton, Alberta, Canada T6X 1W8
Phone: 780-415-2225

If you do not receive your new registration within 30 days of mailing, please visit a registry agent.